

Round Table - October 2015

	Concern	Comment
District		•
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MHS		•
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MJS	<ol style="list-style-type: none"> 1. Why did our classroom supplies arrive so late? Teachers needed certain supplies to prepare their rooms and start the year, but the supplies arrived a week after the start of school. 2. Heat- During the high temperature record breaking days in Sept the classrooms at MJS became extremely hot. Measured with a thermometer room 110 reached between 94-104 degrees F. by 2pm in those 4 days. What heat mitigation plans does the district have for oppressively hot days such as these, so that the students and staff can function productively in the classroom? 3. <u>Copy Machines</u>: The copy machines at MJS are already breaking down. There was a point in Sept where 3 of the 4 copiers were broken. It took 3 days to get them fixed. MJS needs a new copy machine that is not already 2x beyond the recommended number of 	<ul style="list-style-type: none"> • Do better. See below. <p>Some classrooms were up to 102 degrees. Some people wanted to know if fans provided, half days, plan so that people are dealing with it. Reluctant to release children early at the start of school. We can look at buying fans, wearing shorts,....</p> <p>Trying to get a new one. Dr. Rossi will have an answer by Oct 9.</p>

	<p>copies it can make. The Staff Room copy machine broke again on Friday, 9-25 with service called. Previous rebuttal's on our pleas for help over the past 2 years with copy machines...</p> <p>Lease: there must be some way to get a new copier when the one we have does not fulfill the needs of the building.</p> <p>A/C- copiers and paper are kept in A/C, paper for the Staff Workroom is now kept in office.</p> <p>Chromebooks: Students don't do everything on Cbooks- although their use will decrease the overall quantity of copies we still need to make copies.</p> <p>4. Google Apps- Some apps for Chrome that we used last year are no longer free, such as PowToons. WeVideo has limited use. What is the district planning to do regarding the cost of Google Apps?</p>	<p>Can request apps to buy. Use free for now. Used like ordering a supply, teaching tool.</p>
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<p>CAS</p>	<p>1. One thing that comes to my mind is that old bathroom near the music lessons room. In a building so pressed for space like ours, to have a room that can be used for nothing is a little ridiculous. I'm sure they won't repair/redo that as a bathroom, so why not make it an office? It's been that way for</p>	<ul style="list-style-type: none"> • It's a \$250,000 fix. Know it needs to be fixed.

	<p>year. Wasted space in a building bursting at the seams is pretty silly.</p>	
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<p>KRS</p>		<ul style="list-style-type: none"> •
	<p>1. <u>KRS/Elementary</u> <u>There are a series of math pd workshops</u> that elementary classroom teachers are being sent to. The special education teachers are not being given the same opportunities to attend the same workshops even though teaching the same exact curriculum. Special education teachers that teach math should be allowed to go to the same math workshops as the general education classroom teachers.</p>	<ul style="list-style-type: none"> • Of course special ed teachers are invited. Never told not to invite. For common core piece, absolutely. We always say yes. This is across all buildings. Discussion between Nancy and Katie. The workshops are geared towards special ed so will get them to the workshops. They wanted to support students same way and go to same general ed workshops.
<p>TJS</p>	<p>2. <u>Parking</u>- # of spaces are limited for staff. Staff was parking at the board office and told not to park there even though there are at least eight spaces available. Three cars have been hit in the TJS lot. Glenwild- has no curb and a busy road.</p>	<ul style="list-style-type: none"> • Share parking with staff. Since parking is numbered. They need more than parking along driveway. Staff is parking on Woodland Rd. Need 6-8 additional spots. Speak with Wayne. Cost of spots going into the woods?
		<ul style="list-style-type: none"> •
<p>Secretaries</p>	<p>1. Our general supplies for our teachers and staff did not come in till September 7th. Mr. Lane wanted the orders in by March. In the future, could we please have those orders in before school lets out in June so that the staff can check</p>	<ul style="list-style-type: none"> • The supplies came in late and we were disappointed and they didn't arrive as punctual as in the past. We apologize for that. We

	<p>their orders in and be ready to work on their rooms, with the supplies they ordered, in August for the first day of school.</p> <p>Why did the orders not go in till the end of July?</p> <p>2. Who wanted our email system changed and why? If this was a decision that was made before the end of school why did the secretaries not know of it until the first day of school?</p> <p>Could we have been trained over the summer so that we could have been familiar with it?</p> <p>We would like training when you are bringing in new systems for us to work on.</p> <p>Would it be better not to introduce new systems at the same time as the beginning of school or during a school year when we are not trained?</p> <p>3. We are hearing that there is going to be a new Student Information System brought into the District. Please do not introduce this system during the school year.</p> <p>It is very hard to take care school, the goings on at a building with students, parents, staff etc. to introduce a new system.</p> <p>4. AESOP the past few years, Sue has been inputting absences for maternity leave. Is there a reason why she does this in advance? Many times it is incorrect and many times looking 6 months out there are many changes with the replacement; they might be out for a day; might have to go to a workshop; when that happens we have to go in and</p>	<p>don't anticipate that happening again. Got it to Gary Lane in March. If before June 30, use the current year's money. Order wasn't into Cascade until July 1. Cascade said the order wasn't put in until July 18. The teachers needed their supplies.</p> <p>We've been talking about going to Gmail for a year. Email was sent out on July 14 and put it in the letter coming back to the staff in August. We couldn't do a lot of training until it was up and running and we wanted people back. It is pretty fluid right now and the emails from the last 2 years are over. Could they have been trained prior to teachers returning in September? Sect weren't told so if anything new coming out, advanced notice and training. System not in place until Sept.</p> <p>In Dr. Rossi's letter in August, the steps were outline and nothing impactful during the school year. A big conversion to move information from STI into the new system.</p>
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	<p>change what Sue has done.</p> <p>If Sue does not have to do that for some reason, could it go back to the way it was done originally. The building secretary would put the leave in; knowing the ins and outs of the replacement?</p> <p>5. Could secretaries be copied on pertinent emails; i.e. observation dates, grade group meetings; workshops that staff might be going to throughout the year?</p> <p>6. Are BOE secretaries percentage increase the same as the District secretaries? Do they pay into our Association? NJEA dues?</p> <p>7. Can we have in service days when you have them for the teaching staff for the clerical staff? If so; who would be in charge of putting that agenda together?</p> <p>8. Could you ask ; on the agenda; page 6 at the top of the page:</p> <p>item #3 Office Team Secretarial staffing conversion fees \$9400.</p>	<p>Able to put in each week coverage for the following week. In the event the coverage is sick. Rather put in staff's absences. Need consistency among schools.</p> <p>Yes</p> <p>Board determines raise. Dues not taken into account.</p> <p>Yes</p>
	<p>Aseop calling accidentally on custodians to sub for teachers. Can't change mistakes because frozen out. Don't have access to make changes. Can't go back in in less than 48 hours. If sub is in for teacher and moved</p>	<ul style="list-style-type: none"> • Look into what is needed • Veritime for all timesheets

	<p>around to another class, can't make changes.</p> <p>Veritime-not up and working correctly and blocked out and unable to enter time. Would rather not involve a third party and want to go back.</p> <p>What used for...timesheets, lunch coverage, bedside instruction, missing preps, etc.</p> <p>On board agenda, Secretarial conversion...from hourly to salary for LS.</p> <p>Can students have different color or more identifiable email vs. staff?</p> <p>Told they have to carpool for travel reimbursement, 3 people in the car. They do not have to carpool. It should come from administration because not consistent. Yes, they will get reimbursed. Email out to principals that anyone who drove to prof dev that is eligible for reimbursement, please submit.</p> <p>Sub shortage? Aides being pulled. Don't think shortage but maybe they aren't coming. Eligible list is not large. Aesop doesn't call them. List isn't great. Pulling TAs. Can a specials teacher cover classes? Yes, and teacher will put in for missed prep. Raising sub amount. 40 of a given day times approx. \$100 a day...</p>	
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