

Round Table - December 2015

	Concern	Comment
District	<p>Grade Group Meeting- Teachers are feeling that supervisors are reaching for topics for discussion or having meetings that may not always be relevant and productive. In the past, teachers would meet in the buildings for some grade groups to have discussions with their colleagues about curriculum, and how things are going. Teachers are now being expected to do a great deal more paperwork regarding assessments. Couldn't there be some grade group time to devote to this work or relevant topic discussions among grades?</p>	<ul style="list-style-type: none"> ● Coordinate with who is running grade group meetings to map out the rest of the year. Speak with Janine (or someone else) and others to represent the group or representatives coming to the next supervisors meeting.
		<ul style="list-style-type: none"> ●
MHS		<ul style="list-style-type: none"> ●
		<ul style="list-style-type: none"> ●
Question	<p>Can we consider moving elementary and junior school conferences to another week later in November? This year they were right at the end of the marking period, resulting in half days right when many teachers wanted to give assessments. As a result, the Thursday and Friday of the week before were packed with tests and quizzes. Moving the conferences to later in November would allow the first marking period to end without such disruptions and the half days would be at the start of the new marking period. Other benefits are that report cards would be received before conferences and having the evening conferences on Election Day would no longer be an issue.C</p>	<ul style="list-style-type: none"> ● Everyone seems to be fine with that. Work with your building principals. There is no preference.
	<p>Who in the district has access to our personal files? Who is our Human Resources contact person? What is their background experience in HR? does this person have any education regarding Human Resources? In other establishments the HR expert is an impartial employee with no other responsibilities. Is that the case in Madison?</p>	<ul style="list-style-type: none"> ● Multiple people have access to files. The business office needs access for leaves. Many people can access those files at different times as it's a team approach. One executive secretary at the Board Office. Board members have access if you are on the agenda. That is how we worked HR and it has worked. Ongoing dialogue between the Union and administration. Nobody here is a

		<p>complete expert in the HR landscape. We rely on attorneys.</p>
	<p>There is much concern and vested interest at MJS regarding the current library space and the proposed STEM room. Would you provide an update on what the plan is for the library space and timeline?</p> <p>Currently, the library is used for multiple valuable purposes by both faculty and students. Teachers take classes there for presentations, work sessions and other important activities. Some teachers work in small groups in the library. What is the vision for the space available? Will there still be the open space and work tables for students and teachers to accomplish various educational tasks? Will there still be stacks of books for students to access for research as well as pleasure reading?</p> <p>How has the idea for the space been planned? Have multiple out of district professionals had the opportunity to share their vision for the possible use of this space? Have all stakeholders had the opportunity to voice their hopes and concerns regarding this STEM space?</p>	<ul style="list-style-type: none"> ● Gave presentation on what is in store for those two areas and spoke about it at the PTO and board meetings. Vision is that the space will be transformed as it's not reflective of 21st century learning and a modern space. We are looking at a lot of modern spaces and we want to keep what is accessible now, the books, open up the area, students have small study areas, STEM will be incorporated into the library. Professional development, multiple classes, students seeking extra help...all of that will be preserved and enlarged. We plan to move bookshelves to provide more space. The architect is responding to our needs. Possibly incorporating a kiosk for students to self-check-out. Create STEM area to grow in those programs. We hired someone to teach STEM and analyze what we are currently doing and see what we can improve and assist in curriculum, as well as help design vision for space. STEM presentation is on the web with some ideas. It's a process with all stakeholders. ● Dr. Rossi can come to a faculty meeting to explain and respond to questions. Everything they are doing now in that space will be safeguarded and then some.
	<p><i>Rollover-</i> Copy Machines</p>	<ul style="list-style-type: none"> ● The Business Office is currently analyzing how often copiers are being serviced and the causes. In approximately 6-8 months, we will be looking at district-wide copiers with new proposals. We will be talking to copier companies and starting the process.
	<p><i>Rollover-</i> Google Apps: Some apps for Chrome that we used last year are no longer free, such as PowToons. WeVideo has limited use.</p>	<ul style="list-style-type: none"> ● Contact Kristina

CAS	<p>Last year this came up and supervisors said they would work on it. This year we were given some time, but had to finish an assignment first. Can we please make sure that there is <u>no grade group for report card week?</u></p>	<ul style="list-style-type: none"> ● Dr. Rossi spoke with Janine and said something was sent out to do that didn't take a lot of time. Asking to give up 4 grade groups. Go to your principal to ask and bring up at negotiations.
	<p>Can we please get the puddle/grate fixed in the parking area near the playground/dumpsters.</p>	<ul style="list-style-type: none"> ● Wayne says he spoke with Tom on Monday and blacktop is scheduled for the end of this week.
KRS	<p>Many requests have been made from Mr. Liss and Mrs. Barretti to have the buzzer to let people in replaced; it still has not been taken care of. At times it works and at times it does not. Do you know when it will be replaced?</p>	<ul style="list-style-type: none"> ● Buildings and grounds made attempts to repair sticky button. Had to locate replacement part and was installed today.
	<p>We have been asked to submit a budget request based on a "zero based budget mindset" for the 2016-2017 school year. This will need to include the quantity, description, explanation, number of items and total cost per item. There are multiple concerns with this request. 1. Our supply order isn't done until February. Current pricing is unavailable. 2. With a supply order being approved, why are we being asked to validate our purchases? Isn't this redundant? 3. Will we be allotted contracted time to complete this arduous task? 4. As respected professionals who put our students first, it can be perceived as disparaging to have us validate each purchase. Why is this necessary?</p>	<ul style="list-style-type: none"> ● Our directive this year from the Board and Finance committee is zero everything out. It came from the Strategic Plan. Everybody is being asked to do that. The Board sets the budget and they asked us to do that. We have been directed to get as much detail as possible. <p>The form is given to budget managers and it is their responsibility to get it back. How it is completed is up to them. This form was never sent to the teachers. Survey the staff to see what is needed. Principal gets the list by getting inventory from staff.</p> <p>Pricing is an estimate. Teachers don't need to provide rationale for need of supplies. Principals will get supply list from each teacher and compile and provide explanation. We want to cease asking parents to provide supplies. Looking for tighter control of what is purchased ahead of time.</p> <p>Gary needs to meet with administrators to see how they are implementing it. Talk to building principals and budget managers about a cushion if something breaks etc.</p>
	<p>The Kings Road building has been having heating problems. There is a roof unit that needs fixing. Some</p>	<ul style="list-style-type: none"> ● This has been fixed.

	rooms are very cold while others are quite warm. Students moving to support classrooms are met with temperature fluctuations. 1. Would it be possible to have a system which allows us to report and follow up on requests. 2. Will the district purchase/reimburse for space heaters for the rooms most affected by the cold?	
	<i>Rollover</i> - Special Ed teachers not given the same opportunity to attend workshops.	<ul style="list-style-type: none"> We have spoken with the special education department to ask for special education staff to be sent.
TJS		
	<i>Rollover</i> - Parking	<ul style="list-style-type: none"> Parking has been an issue at TJS for years. Paving is expensive. Thoughts and concepts but not able to be funded at this point.
Secretaries	<p>There was an opportunity to save 30% on Math workbooks that the elementary school will use for next year; but we were unable to take advantage. Mr. Lane told us if we had money in our accounts we could take advantage, but we did not. It could have been a savings of \$8,000 - \$10,000.</p> <p>Is there a way that the District could take advantage of these opportunities; especially in light of the presentation that Mr. Lane gave in May 2015 about the budget for the 2016-17 school year.</p>	<ul style="list-style-type: none"> We can't purchase from next year's budget. We don't have a budget for next year so we can't write a check from a nonexistent budget.
To be re-addressed		<ul style="list-style-type: none"> Newly created travel form will be trained to secretaries on Dec 10, 2015.
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